



## Bus Stop Request or Review

Pupil Transportation Department  
Mat-Su Borough School District  
501 N Gulkana St  
Palmer, AK 99645  
P: (907) 761-4357 || F: (907) 761-4083  
msbsdtrans@matsuk12.us

Print Form

Date

**Special Instructions:** Please complete this form and submit it to Pupil Transportation Services. Please list the affected students by name in the space below your address. Bus stops requested at personal driveways are not preferred. Safe, central locations for all students to use within a neighborhood are given priority. *Please note: MSBSD uses ASHTO standards when determining sight distances for bus stops.*

This request is for a:

☐ New Bus Stop      ☐ Route Extension      ☐ Relocation of Stop      ☐ Safety Review

☐ I have read the "Finding Your Bus Stop" and "Bus Stop Request" flow charts on the MSBSD website.

School(s) Served

Address of Requested Stop

Address of Current Stop

Number of Students Served

Reason for Request

Change Requested By

Phone Number

Requester's Mailing Address

Affected Students  
(Please List)

### FOR STUDENT TRANSPORTATION SERVICES - OFFICE USE ONLY

☐ Approved      ☐ Approved Partially      ☐ Denied

Effective Date

Requester Notified By

Date

Bus Number

Pupil Transportation Services Supervisor Signature

Date